

1/15/04 GIAC Executive Committee Meeting Minutes

Division of Air Quality, Frankfort

Members Present:

Steve Dooley (GOT)
Jim Ramsey (KYTC)
John Penfield (NREPC)
Ruth A. Rowles (PSC)
Nick Kearney (KRC)
Bruce Seigle (MSD)

Others Present:

Doug Robinson (GOT)
Lynne O'Connor (OGI)
Roberta Young (OGI)

Meeting Called To Order at 10:10 a.m. by John Penfield

I. Review & Approval of Minutes from 12/18/04 Executive Committee Meeting

- A. Steve Dooley made motion to approve; seconded by Jim Ramsey; minutes passed as presented, with no dissenting votes.
- B. Future meeting minutes to be distributed electronically when prepared.

II. FSA Imagery Partnership (Doug Robinson/Steve Dooley)

- A. Steve Dooley provided authorization to proceed and will sign agreement prior to the Feb. 1 deadline.
- B. Funding
 - 1. Several agencies have indicated support and/or willingness to contribute financially to the effort.
 - 2. Doug Robinson continuing to work with GOPM to request transfer of capital funds to restricted funds, which could be used to pay FSA in November.

III. Update: KY Height Modernization (John Penfield)

- A. Forum
 - 1. Date not yet finalized/confirmed
 - 2. Funded/hosted by OGI
 - a) Process all payables through OGI.
 - b) OGI will inter-account agencies who have agreed to contribute funds for the expenses.
- B. Temporary vacancy in committee chair position
 - 1. Bryan Bunch must temporarily relinquish chair position to focus on immediate work priorities.
 - 2. Ross Mackay will assume all chair responsibilities.

IV. SAS Contract – Vendors

- A. PlanGraphics, Inc.
 - 1. Did not attend December GIAC Advisory Council meeting.
 - 2. John Penfield will re-invite them to the March Advisory Council meeting.
- B. Information Builders (SAS products; primarily relevant for health field IT apps)
 - 1. Requested (via contact with Lynne O'Connor) slot on agenda during future Advisory Council meeting.
 - 2. Committee determined by consensus to deny vendor's request to give a presentation to GIAC – vendor does not have a state contract.
 - 3. Other suggestions
 - a) Make vendor brochures available to GIAC members (media kit handout).
 - b) Add vendor to GIS Conference exhibitor list.
 - c) Refer vendor to Plexis and/or PlanGraphics for potentially developing partnership with one of these contracted vendors.

V. Final Report: 2003 GIS Conference (Steve Dooley/Lynne O'Connor)

- A. Final reconciliation not completed due to difficulties with several administrative/accounting issues.
 - 1. Preliminary calculations indicate a small profit.
 - 2. GOT plans to resolve all issues by the end of January.
- B. Registration Database Revisions
 - 1. Lynne O' Connor obtained estimate of \$2500 for suggested changes to the online registration database which will improve functionality and tracking.
 - 2. Decision to authorize changes/expenditure postponed; Lynne & Doug Robinson will discuss in more detail.

VI. 2004 GIS Conference (Lynne O'Connor)

- A. Contests (Theme and Poster/Logo)
 - 1. Theme contest to be announced via the listserv this week with the following restrictions:
 - a) Contests are limited to government agency entities only (state, local/city, county, federal).
 - b) GIAC reserves the right to add/revise/enhance submitted themes prior to use in promoting the conference.
 - c) GIAC reserves the right not to select a theme from those submitted.
 - 2. Contest winners will receive free conference registration.
 - 3. GIAC Executive Committee will vote on submitted themes during February meeting.
 - 4. Poster contest will be announced via listserv immediately following theme selection; poster to be selected during March meeting.
- B. Will solicit publicity support from the Governor's Office (e.g., request press release, etc.).

VII. Map Gallery – February 2-4, 2004 (Lynne O'Connor)

- A. Posters to be displayed in Capitol Annex tunnel during legislative session.
 - 1. Solicitations for posters distributed via listserv.
 - 2. Deadline for submitting posters for display – Friday, Jan. 30.
 - 3. Poster display will be created on Sunday, Feb. 1 (Lynne).
- B. Publicity
 - 1. Lynne will submit announcement to Scott Render.
 - 2. Press release submitted to the *State-Journal*.
 - 3. Request announcement in the legislature itself regarding the cost-effective use of GIS/technology.
- C. Suggestion for future map display – focus on the base map layers of The Commonwealth Map, with each layer represented with several corresponding posters, etc. (Steve Dooley).

VIII. Site Proposals for 2006 GIS Conference (Nick Kearney)

- A. Two proposals for sites in Northern Ky. (handout):
 - 1. DrawBridge Inn (Ft. Mitchell)
 - 2. Rivercenter Convention Center (Covington)
- B. Committee determined by consensus to use DrawBridge Inn (significant cost savings); Doug Robinson will sign contract.

IX. Update: KY Mine- Mapping Information System (John Penfield)

- A. Project with strong GIS component
 - 1. ArcIMS site for viewing & downloading maps – <http://minemaps.ky.gov/>
 - 2. Pilot was completed last year.
- B. Recently awarded \$1 million MSHA grant to scan all maps (2-year project) to be completed by Division of Mines & Minerals.

X. Update: Digital Submission Committee (John Penfield)

- A. Temporary vacancy in committee chair position
 - 1. Bryan Bunch must temporarily relinquish chair position to focus on immediate work priorities.

2. Doug Robinson will assume chair responsibilities temporarily.
- B. Committee/project status
 1. Need to locate or create documentation of the committee's charge, high-level guidelines, etc.
 2. Desire to consider the impact of any actions on all agencies – universal acceptance/adoption is important.
 3. Goal – Develop and adopt digital submission standards to ensure authenticity of submitted data & images.
 - a) Div. of Mines & Minerals has already developed Mining Industry Map Standards.
 - b) Efforts need to be re-strengthened to accomplish its goals – more progress expected relatively soon.
- C. Digital Submission/Professional Engineers Conference in February – Lynne O'Connor will send information to committee.

XI. Committee Reports

- | | |
|---|----------------------------------|
| A. NHD Revision Oversight Committee (Ayers) | No report |
| B. Digital Submission Committee (Bunch) | See above (<i>Section X</i>) |
| C. Boundary Committee (Anness/Niemann) | No report |
| D. Street Centerline Committee (Holmes) | No report |
| E. Street Centerline Addressing Committee (Stumbur) | No report |
| F. Height Modernization Committee (Bunch) | See above (<i>Section III</i>) |

XII. Update: Mirroring of KyGeoNet (John Penfield)

- A. Current setbacks
 1. Licensing issue with mine mapping server – should be back up tomorrow.
 2. Database problems with KY GEONet server – must recover mirroring content.
- B. Progress
 1. M & M server will be updated periodically from KIH but details yet to be determined.
 2. Third system should be operational within a week (KGS).
- C. Issue – synchronizing data sets over the net as they are added presents obstacles that must eventually be resolved.

XIII. Update: The Commonwealth Map (Doug Robinson/Lynne O'Connor)

- A. Custodian meeting
 1. No report from last meeting
 2. Goal remains the same – create documented agreements/MOAs with custodian for each layer.
 - a) General agreement/consensus obtained
 - b) Continuing to finalize details
- B. Web design
 1. Will incorporate IMS for improved functionality (e.g., viewing, downloading FTP)
 2. Design meeting scheduled for Feb. 5 to focus on creating a more user-friendly front entrance.
 3. Pilot will be developed; partnering with Woodford County

XIV. 2004 GIAC Quarterly Advisory Council Meetings

- A. Location
 1. Roberta Young will reserve KIA Conference Room for March 18 meeting.
 2. Future locations to be discussed by full council.
- B. Theme Suggestions
 1. Imaging/space exploration
 2. ConnectKY project, digital economy
 3. Mine mapping
 4. Saving money with GIS

XV. OGI Office Report (Doug Robinson)

- A. Announcement: URISA certification opportunity (information was distributed via listserv).
- B. GIS Education
 - 1. Concerns relating to continued subsidy of training by OGI
 - a) Continued loss of revenue
 - b) Significantly decreased enrollments
 - c) Many GIS learning opportunities are available
 - 2. John Penfield will contact Steve Parkansky (CPE) to request that he chair a GIAC committee on Education.
- C. Announcement: Ky. Rural Water Association Conference in February (Bowling Green) – Doug will send information to GIAC/listserv.
- D. Government reorganization – GOT/OGI
 - 1. No specific decisions yet.
 - 2. Currently preparing reorganization/transition documents for Finance Secretary Rudolph's "Reorganization Team."
 - a) Reviewing office and staff functions
 - b) Analyzing options for office space consolidation
 - 3. Report with recommendations will be released April 1.
- E. Review & update of out-dated GIS standards for product software
 - 1. OGI will create draft of recommendations
 - 2. Draft will be presented to GIAC for suggestions, changes, etc.
- F. ConnectKY Report (booklet handout)
 - 1. Includes information on each county in KY.
 - 2. Potential for adding a "GEO120" component with examples of how each county is using GIS to save money/add efficiency.

Meeting Adjourned at 12:02 by John Penfield